

Central Receiving Delivery Schedule

	Truck 1 Matt	Truck 2 TBD	Mail Van Kim
Monday	DeZavala Horace Mann JR Impact Lee/Lee Field House Peter Hyland	Admin Ashbel Smith Carver San Jacinto Point	All District Locations
Tuesday	Bowie Cedar Bayou Crockett Education Service Center Hugh Echols Liles ELA Sterling	Alamo Austin Clark FMC Gentry JR Robotics Stuart Career TMS Transportation (Stadium)	All District Locations
Wednesday	Administration AG Barn Baytown JR EF Green JR GCM Harlem Travis	Banuelos Highlands Elem. Highlands JR Hopper Pumphrey Walker	All District Locations
Thursday & Friday	Paper Textbooks Hot Shots Large Deliveries Backpack Buddies Priorities Mail Outs		All District Locations

Important Notes:

Purchase Orders & Custodial Orders deliver Mon-Wed
 Holidays/Summer Hours will affect your deliveries
 Paper req's : request these the week prior to delivery
 Dustmops/mops must be left outside custodial room to be taken for laundry
 PO's will be delivered to campus secretary
 Custodial supplies are delivered to custodial room, if locked, they will be left outside the door
 Textbooks are delivered to bookroom and signed for by textbook administrator
 Email any questions/request to central_receiving@gccisd.net